

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 21, 2007
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

San Diego Taxpayers Association Presentation Regarding Independent Citizen's Oversight Committees (ICOC) Best Practices (6:00-6:45 p.m.)

Mr. Chris Cate and Mr. Harvey Goodfriend, representatives of the San Diego Taxpayers' Association, presented "Best Practices for Independent Citizens' Oversight Committee" to the Board members and members of the ICOC.

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Carlisle called the meeting to order at 7:00 p.m. and read the District Mission.

Members present:

Allen Carlisle, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
John Tofflemire, Assistant Superintendent, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President Carlisle invited Micaela and Breanna Avila, daughters of Evonn Avila, Administrative Secretary in Business Services, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

President Carlisle reported that administration has brought an emergency item to report on the air conditioning status at schools and requesting approval to grant the Superintendent authorization to implement emergency resources and services as may be needed. The Board must determine by a majority vote that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted. Member El-Hajj moved to place agenda item E.1.1. on the meeting agenda for discussion any action the Board may wish to take.

Motion: El-Hajj Second Ryan Vote: 5-0
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It was moved and seconded to approve the agenda.

Motion: El-Hajj Second Ryan Vote: 5-0
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B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Schedule of Upcoming Events

Dr. Johnson reported that the State Legislature passed the budget this evening and a letter was presented notifying the Board that the County has approved the District budget. Mr. Clark reported that the business department has closed the budget for 2006-07 and ended the year with a unrestricted balance, which will be reported to the Board at the next meeting.

2. **Extended Year and Intervention Summer Academy Report**

Mrs. Andrade reported on the Special Education extended year program and Intervention Summer Academy for students in grades 1-8 requiring interventions. Two hundred and four of the 600 at-risk students who were invited by their principals to attend the Intervention Summer Academy enrolled, and 146 students attended regularly. Mrs. Andrade reported students in all grades, except second, made progress in English/language arts. Math was more successful with great progress in every grade level. Teacher feedback indicated that an additional day of prep time is needed, especially the first year using the curriculum. Teachers found the wide range of proficiency levels was difficult and suggested it would have been helpful to have instructional assistants. Behavior was an issue and teachers believed that instructional time was wasted dealing with behavior problems. Mrs. Andrade hopes this program can continue and after this first year, it should pay for itself in the future. The Great Source program was used for math and language arts.

3. Report on STAR Scores

Mrs. Andrade said there should be celebration with the progress made this year in the STAR data. She presented a chart showing a five-year trend in proficiency levels. There is decline in proficiency levels from second to third grade across the district. Some schools declined in 6, 7, & 8th grades. Administration hopes to use future opportunities for junior high teachers to meet in PLC's to correct this. Forty-five percent of third graders scored at the advanced level in math. Ninety percent of 8th grade students took the algebra test this year, a 15% increase from last year. Last year a concern was addressed in science and there was an 11% increase in science this year. Based on the STAR results Mrs. Andrade shared some focus areas for 2007-08, which will include curriculum alignment, reading fluency, testing conditions in 3rd and 6th grades, new curriculum map and benchmark assessments, and using IDMS for more frequent assessment. She also hopes to have release time for junior high teachers by grade level and content area, and using data to drive instruction decisions.

Mrs. Andrade shared the curriculum vision for next year which includes: critical aspects of student achievement, assessment driven instruction, student resiliency, and lesson design, all encompassed using PLC's.

Member Burns would like the Board to declare a day of celebration to celebrate the advancements that have been made. Member El-Hajj agreed. A date will be designated at the next meeting.

Member Ryan said that when Mrs. Andrade came last year there were specific goals for schools and classrooms and asked if she was still looking at those goals. Mrs. Andrade said yes. Member Ryan asked if the decreases were just bumps and if that is being looked at. Mrs. Andrade said they would be meeting in grade level teams and determining where the areas of focus need to be. Dr. Johnson said that looking through groups from each school, administration saw some patterns. Based on that, principals have been informed where higher achievement focus needs to be.

Mrs. Baranski said that now we have the data warehouse to help analyze student data so we can focus instruction in areas of need. Member El-Hajj asked for the Board to see some of the reports from the IDMS. She added that there is a need to see how the tests are aligned with the standards. Member El-Hajj said there is a big leap in higher level thinking skills between the test in 7th and 8th grades.

Member Bartholomew asked if IDMS can provide grade level tracking. Mrs. Baranski said IDMS does track the student population. Member Ryan would like to see some of the analysis and may wish to come in and meet with Mrs. Andrade and Mrs. Baranski. She would also like to look at Sycamore Canyon to see if there are indicators of why they achieved so well and the factors that make a difference. She said there are other reasons that higher socio economics for their high achievement. Member Ryan added that sometimes when students decline, it can be an indication of an individual student problem that may need to be addressed though the Collaborate or other services for the student or family.

Dr. Johnson said they will be looking at last year's proficiency levels compared to this year's proficiency level increase. Also, when there is a concern in achievement in one grade level, it can change the score for an entire school.

4. Spotlight on Santee School District Fiscal Team

Mr. Clark announced the Board wished to celebrate and honor the hardworking staff from the business services department. He reported the closing process is challenging and difficult. This year without a director and coordinator, the staff took on the challenge and did a vigorous reconciliation of all accounts. Through their efforts, the District recovered approximately \$500,000. The staff also earned the recognition of the auditors and SDCOE recognized the timely budget documents that were provided. Mr. Clark introduced the fiscal team: Debbie Sullivan, Karen Lippert, Joy Burchard, Faith Mitchell, and Evonn Avila. Mr. Clark presented each team member with a bouquet of flowers and President Carlisle presented each with a certificate of appreciation. Board members thanked them for doing a great job.

5. Superintendent's Contract

President Carlisle reported that on August 7, 2007, the Board met in closed session to complete the annual evaluation of the Superintendent. The Board voted unanimously to extend the Superintendent's contract for an additional year, through 2010.

C. PUBLIC COMMUNICATION

President Carlisle invited members of the audience to address the Board about any item not on the agenda.

Mrs. Suzanne Dale, a former Cajon Park parent, thanked the Board for the education her sons, who are both now in high school, have received in the Santee School District. She thanked the Board and administration for being so open and said they have made it easy to ask questions and be involved. She also reported on Santana's upcoming Challenge Day event on diversity being held on September 7, 2007. They opened the program up to 100 students from Santee School District and students from Cajon Park and Hill Creek will participate. She invited Board members to attend. Dr. Johnson reported that she will be attending.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Carlisle invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Board Advisory Committees
- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval of Issuance of New Warrant
- 2.6. Approval of Shade Shelter Projects
- 2.7. Approval of Terra Data Survey Work at all School Sites
- 2.8. Authorization to Seek Bids for Refuse Collection
- 3.1. Approval of Memorandum of Agreement with Rady Children's Chadwick Center for Students using Project PEACE Contractual Funds (*Pulled for separate consideration.*)
- 3.2. Readmission of Expelled Student
- 3.3. Approval of Contract Agreement for Speech and Language Therapy Services with Speech Services, Inc.
- 4.1. Personnel, Regular

It was moved and seconded to approve Consent Items with the exception of Item D.3.1.

Motion: Burns

Second Bartholomew

Vote: 5-0

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D.3.1. Approval of Memorandum of Agreement with Rady Children's Chadwick Center for Students using Project PEACE Contractual Funds (*Pulled for separate consideration by Member Ryan.*)
Member Ryan reported that she will abstain from voting on this item because she is employed by the vendor. Member Burns moved approval.

Motion: Burns

Second Bartholomew

Vote: 4-0 (Ryan, abstain)

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E. DISCUSSION AND/OR ACTION ITEMS

President Carlisle invited comments from the public on any item listed under Discussion and/or Action.

1.1. Report on Air Conditioning Status and Approval to Grant the Superintendent Authorization to Implement Emergency Resources and Services as Needed

Dr. Johnson reported that with the recent high temperatures, air conditioning in the learning environments is a major concern. Board members had asked about how the air conditioning would be handled this year. A plan was in place and all systems were restarted on August 1st to assure all systems were in working condition when school begins. The systems have run smoothly until Monday, when Hill Creek and Sycamore Canyon began to have problems. Sycamore Canyon has a broken compressor and the part has been ordered. Hill Creek has now been repaired. The air conditioners are very old, many parts are obsolete, and they are difficult to repair. Dr. Johnson's concern is when there is an immediate need, quick action that may cost a large amount of money cannot be taken without the Superintendent having the authorization to make these decisions. She said the quality of air relates to the health and safety of employees and students. It cannot be anticipated when one of these old systems may go down, and we could need a substitute chiller or other action to get the air conditioning system up and running without delay while waiting for Board action. Also, with modernization construction coming, the need to be prepared to act on emergencies is also needed.

Member Burns said his concern would be if any modernization dollars were being used for these expenses and he would want the Board to be notified. Dr. Johnson said modernization dollars would only be used when a problem existed as part of modernization project. She assured the Board that if a decision needed to be made, she would immediately inform the Board of the action taken and the cost.

Member Bartholomew believes this is a health and safety issue. He asked administration to be aware of replacing something that is being replaced during modernization and to assure that it will stay in place when modernization occurs to not duplicate expenses. Member El-Hajj moved to grant the Superintendent the authorization to implement emergency action that may call for resources, services or equipment up to a cost of \$75,000 as necessary to protect the health and welfare of students and employees.

Motion: El-Hajj

Second Burns

Vote: 5-0

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2.1. Modernization Funding Plan and Budget Report with the Colbi Account Ability Software

Mr. Clark presented the modernization plan budget report using the new Colbi software. He said Bond funding must achieve all Priority 1 items listed in the Bond language and the Board must maximize the use of matching funds and joint use funding.

The report provided a breakdown of projects from the funding sources totaling \$128 M. He said this is a planning budget and is not based on cost estimated plans. He shared an article published about Poway's modernization program, showing that during their modernization, unplanned and unbudgeted issues were found and these types of unforeseen events will be experienced in Santee. He emphasized the \$128 M represents the maximum scope of funding dollars. From here out, the Board will need to address what Priority 2 items will be part of the scope of work. The planning document represents a 7.5% contingency and he believes it should be 10%, taking into account our old facilities. As planning considerations are made, the budget will begin to reflect more fixed costs. The Taxpayer Association shared in their report that a district scope changes with demographics, etc.

Mr. Clark shared Pepper Drive phasing may be impacted because of the State matching funds timeline since the last modernization project, and Administration recommends the Board consider placing Pepper Drive in Phase 2 to allow time to seek an additional \$3 M in modernization funding. He also reported there will be expenditure years where some bridge financing will be needed. Because Pepper Drive does not have state matching funds at this time, it would increase the bridging needed.

President Carlisle summarized three discussion points from this report:

1. Pepper Drive phasing issue to capture \$3M in state modernization funding,
2. Chet F. Harritt options, and
3. Financial Reporting.

1. Pepper Drive: Christina Becker, Director of Modernization, said that she believes that a good case could be put forward to seek funding for Pepper Drive but she needs the time by making Pepper Drive a Phase 2 priority. Member Bartholomew asked when the appeal could be made. Mrs. Becker said in about 6 months. President Carlisle asked if the other projects at Pepper Drive could continue while we were waiting for funding. Mrs. Becker said yes, and it would be good to move forward with some of those items. However, she would like to do all construction at a site at one time because of construction management costs. She would like to keep the project costs as low as possible. Mr. Clark said it is better fiscally to make adjustment to delay Pepper Drive to break ground in summer 2009, and we will still be able to keep up with the projected students from Sky Ranch. The Sky Ranch project does not seem to be moving as quickly as they planned. Moving Pepper Drive to Phase 2 will provide the time to capture the state funds for modernization. Mr. Clark requested Phase 1 projects be reviewed to accommodate this change. Member Burns said that good communication needs to be provided to Pepper Drive to help them understand that \$3M in additional funding for their project can be significant and worth waiting for. President Carlisle asked if another school could be placed into Phase 1 in place of Pepper Drive. Mr. Clark said Carlton Hills is recommended by administration to be moved forward into Phase 1.

2. Chet F. Harritt Options: Three options were presented for Chet F. Harritt Modernization: 1) modernizing the existing classroom building, 2) building a two classroom option, or 3) building a five classroom junior high to accommodate both Chet F. Harritt and Prospect Avenue junior high students. Board members expressed concern that the communities become aware of the possibility of consolidating these junior highs before the Board makes a decision on what may occur. Linda will set up meeting with Prospect Avenue staff about consideration to consolidate with Chet F. Harritt's junior high. Dr. Johnson said there would be time involved to make such a move. Member Burns said before dialogue begins the Board needs to have consensus that it could occur.

Dr. Johnson said there is no influx of students to populate these schools. Projected enrollment does not look good for a junior high at Prospect Avenue and there will continue to be a very small junior high population at Chet F. Harritt. The dialogue has begun because staff sees what is occurring with the junior high population and Prospect Avenue did not have a middle school in the Bond language.

Member Bartholomew asked for the junior high enrollment at Prospect Avenue. John Tofflemire reported that there are 63 seventh graders and 52 eighth graders enrolled at Prospect at this time. The enrollment at Chet F. Harritt is currently 72 seventh graders and 60 eighth graders.

Dr. Johnson said Chet F. Harritt runs a 6-7-8 program and staff feels strongly about the middle school model. This item was brought to the Board because the scope may change based on decisions and the change in scope may have a great impact in dollars.

Member Burns supports combining junior highs. Member Ryan cautioned not to forget the parents and there must be communication with parents from both schools. Member El-Hajj said she would not make a decision without more investigation and input. Dr. Johnson said this item was brought to convey the differences in scope with the different options.

President Carlisle asked if a five classroom building is a necessity if the two schools combine. Dr. Johnson said yes, the classrooms would then be needed. Member Burns said the Board may wish to send a letter to parents inviting families to a forum for discussion with a facilitator for a large group. Dr. Johnson said administration will return with back-up material and discussion about how to communicate the options and concepts. She said the cost range is \$1.5 M, if 2 classrooms were added and a science lab provided, to \$2.2-2.5 M for a five classroom building.

3. Financial Reporting: Member Bartholomew asked Mr. Clark to describe how the ESCO arrangement will work. Mr. Clark said the cost is \$12 M across school sites. The cost is for hard construction costs and ESCO construction to achieve the energy performance and savings. Through energy savings the cost, plus additional savings, will be paid back to the District.

Member Burns would like reports showing the actual expenses for the individual school sites and would like to have a tracking of expenditures with a current copy that is continually updated and possibly placed on the web to be easily accessible.

President Carlisle would also like expenditures to date by school and supports the information being available on the web to access instead of paper copies. He asked if the total of \$128 M for all modernization includes only the Priority 1 items. He said in the May 2007 workshop the Priority 1 items totaled \$75 M. Mr. Clark said that original estimate included the joint use funded items and field improvements, and were not estimated on fixed costs. He said there are some planning dollars in place for Priority 2 items. Priority 1 items are committed to, but Priority 2 will be committed after Priority 1 items are fixed costs. Mr. Clark said it includes the HVAC and electrical, however, other items such as new lighting and carpet are project goals we would like to achieve but may not be able to.

Member Ryan asked for a list of what is included in the \$128 M budget. Mr. Clark said the next steps would be a workshop for planning and then construction costs should begin to be fixed. The Board also needs to begin scope planning. Mr. Clark said he is concerned that there are expectations for all items, Priority 1 through Priority 3, to be done and that communication must begin about what is committed and what are Priority 2 items, which can be completed only as funds allow.

Member El-Hajj said information needs to be communicated on web that the Board continues to review which items will be affected. Member Burns said that all staff needs to understand exactly what will be happening and the Board has not yet established what the full scope of projects will be.

Dr. Johnson said the Bond language has a list of what items are included in each Priority level. Mr. Clark said the school visits have been very effective in the past and suggested that as the committed scopes become more solid the Board may wish to go out to schools with the information.

Member Bartholomew asked if the report of \$128.5 reflects what is confident to be accomplished from this funding and if the scope has been revised to sacrifice some Priority 2 items. Mr. Clark said the funding streams shown are the planning numbers for potential scope and some of the initially planned items have been scaled back. Member Bartholomew was concerned the signs that were being erected may put out communication that is not realistic.

Christina Becker said she would like about four more weeks working with Barnhart before determining what will be included in the classrooms. She said there is a need to determine what we do right now with what we have and make it effective. She would like the scope defined better and assured Board members she is trying to make reductions as far away from the classrooms as possible.

Member Bartholomew's concern is that we have taken teachers to see modernized classrooms and nurtured their expectations for modernized classrooms. He would like to see what Priority 2 items can be added to the scope as soon as possible.

Member Burns asked about the furniture costs. Mrs. Becker said the projected costs are based on a percentage of the construction contract, which is routine.

Member Ryan moved to move Pepper Drive School modernization to Phase 2 and Carlton Hills to Phase 1 in order to qualify for an additional \$3 M in State funds for Pepper Drive.

Motion: Ryan

Second Bartholomew

Vote: 5-0

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2.2. Cajon Park Kindergarten Expansion

Dr. Johnson requested this item be removed from the agenda at this time because of funding concerns. Mr. Clark said this is very challenging and sees the kindergarten expansion at Cajon Park as a key instructional need that is unique to the campus and will need to be addressed in the future. He suggested the Board consider another funding source for this project. He said the asset management report identified a use for the annex facility as a potential development opportunity and suggested that as part of the long term asset management plan, the project could be funded using mandated reserve dollars instead of through

modernization. Member Ryan agreed that this should be discussed and also believes that another discussion should be held with the developer regarding mitigation for this need. The longer we wait, the more it will cost.

Mr. Tofflemire reported that five full kindergarten classes are projected at Cajon Park this year. Mr. Clark said the Governor's budget also included equalization dollars, which will impact the District next year.

Dr. Johnson said we want to provide a space for exclusive use for kindergarten with restrooms that are located in the same area. Member Burns believes that the vote was taken in a rush and should not have been made. It seems that modernization money continues to shrink and he is concerned about the community response if Cajon Park was to get a new 20 classroom building and a kindergarten, while Priority 2 items cannot be accomplished at other schools.

President Carlisle believes that each campus has a budget and that all project funding will impact modernization. If this project is completed, he is concerned about what projects will have to be taken off the list. Member El-Hajj said every dollar spent affects instructional programs and this is a common sense program issue.

Member Burns asked if this expansion would bring Cajon Park kindergarten to the standards of all of the other schools. Dr. Johnson said yes, this would provide Cajon Park kindergarten students with what exists at other schools.

Member Carlisle asked if this issue would be coming forward if modernization was not occurring. Dr. Johnson said that this request would have been presented as a programmatic need if there was no modernization occurring.

Member Bartholomew is more comfortable using the other funds. He does not believe that the solution would cost \$3.2 million if done at a later date not as part of modernization. Member Burns is concerned the Board may be taking a risk if full day or extended kindergarten is not realized at Cajon Park.

President Carlisle said the Board is very sensitive to touching every school. The Board is nervous and the tone is different.

Member Ryan moved to authorize administration to move forward with the kindergarten expansion at Cajon Park at a cost of \$295,000 to be paid from the mandated cost reserve and repaid by sources outside of modernization dollars, possibly by the use of surplus property.

Motion: Ryan

Second Bartholomew

Vote: 5-0

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2.3. Authorization for Capital Acquisition and Replacement Plan 2007-08 and Office Furniture Replacement Plan Through Modernization

Bill Clark presented information that there is a need to identify and replace capital equipment. Last year the Board addressed noncompliant office furniture as a need and the money was not spent because of planning. He proposed matching those funds with an additional \$75,000 to replace noncompliant office furniture and include carpet and paint. The request is to also replace several maintenance vehicles, and the last CNS delivery truck, bringing costs to a total of \$120,000. This would leave \$30,000 in the capital reserve fund.

Member Bartholomew asked if school offices were included in Priority 2 items. Mr. Clark said they are in Priority 2 but they would be a high priority because of compliance concerns.

Member Ryan is concerned about the timing and would not like to see District Office addressed before school sites are addressed, especially as projects are being cut from modernization. Member Bartholomew said that if this a safety issue, there should be an assessment made to validate the need. Mr. Clark said staff is working in fixed workstations and modern offices workstations are adjustable to accommodate individual needs. Member Carlisle asked if workstations could be ranked by need throughout the district to determine where the improvements should be made. Mr. Clark said this item could come back at a later date after schools have begun modernization projects. Member Burns supports the replacement of district office furniture and moved to

approve the expenditures. Other Board members said that this should return at a later date and suggested if there are immediate concerns about the chairs, administration may wish to look at replacing chairs at this time. There was no second to the motion and no action was taken.

2.4. Classroom Instructional Supply Declining Balance Card Pilot Program

Bill Clark proposed to establish a classroom instructional supply declining balance card pilot program for teachers. The pilot requires a District contribution of \$12,900, which will be matched by the three pilot schools, Pepper Drive, Carlton Hills, and Hill Creek. The District contribution will come from the Business Services department carryover and annual operating budget.

Motion: Burns

Second Ryan

Vote: 5-0

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3.1. Character Education Pilot Project 07-08

Emily Andrade reported that the Board requested administration to develop a character education program for students. A program for K-8 students was implemented mid year. In an effort to meet the unique need of middle school students, administration would like to pilot *Character Counts* at four schools, Rio Seco, Pepper Drive, Cajon Park, and Chet F. Harritt. Teachers will attend training and there is as need to purchase some materials. Member Burns moved approval of the implementation of the Character Counts Program pilot at Cajon Park, Chet F. Harritt, Pepper Drive and Rio Seco Schools for the 2007-08 school year.

Motion: Burns

Second Bartholomew

Vote: 5-0

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1. First Readings

1.1. Board Policy 4313.2 Promotion of Management for Review Only

1.2. Board Policy No. 4313.21, Suspension / Demotion / Dismissal / Reassignment of Management / Confidential Employees for Review Only

These policies were presented for a first reading. There were no comments from the Board and they will return for a second reading and approval.

G. BOARD COMMUNICATION

Member Ryan reported that she has spoken with the last legislative office and believes that there will be no opposition to the joint use funding requests in Sacramento.

Member Bartholomew reported that after the Taxpayer presentation, he would like to propose to have the Taxpayer Association involved in the discussions on the project scope. The Board also needs to articulate to the ICOC what their level of involvement is and their scope of advisory capacity. Member Ryan suggested that the Board meet with the ICOC. President Carlisle said he supports meeting with the ICOC and explaining the Board's expectations. Member El-Hajj suggested a special meeting because their agendas are very tight. She sensed there is a willingness of the members to meet more frequently than their scheduled quarterly meetings, if needed. Member Bartholomew said once they know the scope of their involvement they can better determine what their needs for meetings will be and if they will need to create sub-committees.

Board members asked Mr. Clark to set up a special joint meeting for the Board and the ICOC in the fall. President Carlisle asked Member Bartholomew to help formulate an agenda. Mr. Clark suggested incorporating this meeting into the next Board Facilities Workshop. Board members said that the ICOC members should also know about the Facilities meetings and any visits to other sites.

Member El-Hajj said she missed the Welcome Back but stopped by before it began. President Carlisle said It was very hot but a lot of fun.

Member Burns reported that he attended character education training for site administrators today. He enjoyed the process and seeing that they are trying to get to a point to make a difference. He said it was amazing to learn that the characteristic traits of a bully and a leader are the same, except leaders also have empathy. Member Burns showed the "Respect" buttons made by Mr. Prouty, the new vice principal at Rio Seco, and would like Board members to receive buttons.

Member Burns asked about the Foundation membership. He said there is a large group of retirees that get together monthly and he would like to approach this group about supporting the Foundation. He was encouraged to talk to them about participating in the Foundation.

President Carlisle reminded the Board about upcoming dates. President Carlisle would like to attend the ICSC convention in San Diego and asked Linda to register him.

H. MANADATED TRAINING

Board members received mandated sexual harassment prevention training.

I. ADJOURNMENT

The August 21, 2007 regular meeting adjourned at 10:40 p.m.

Dianne El-Hajj, Clerk

Lisbeth A. Johnson, Ed.D., Secretary